



**GUIDELINES FOR FMUI STUDENTS UNDERTAKING KBK FKUI 2005  
ON SUBJECT SELECTION  
IN FILLING IN THE SIAK NG COURSE PLAN  
FOR ACADEMIC YEAR 2012/2013 TERM 1 (ODD SEMESTER)**

*Before proceeding to the academic registration process, make sure that the information in Student's Personal Data/Isian Data Mahasiswa (IDM) in SIAK NG is already completed/corrected according to the current situation.*

1. This guidelines is written for year II, III, IV and V FMUI students undertaking FMUI Competence-Based Curriculum 2005/KBK FKUI 2005 at odd semester of academic year 2012/2013. Guidelines for year I students/Curriculum 2012 is available in another file.
2. Students must first complete the administrative registration in advance within the period of **23 July – 9 August 2012**. Information regarding those procedures are available in university website <<http://humas.ui.ac.id/reg179>>
3. Schedule for online academic registration: **10 – 17 August 2012**, commencing on 10 August 2012 at 08:00 AM and ending on 17 August 2012 at 11:59 PM. Academic registration for year II and III students underwent remedial program can be concluded if all grades (Nilai Huruf) are already final (not "I/Incomplete").
4. Pay attention to the following details during the selection of subjects in SIAK NG for odd semester:
  - a. Year II – confirm **4 modules**,  
i.e., 3 integrated medical science modules

	Subject code for Regular Class	Subject code for International Class
<b>Tumbuh Kembang /Growth and Development</b>	XFA21011	XFB21011
<b>Kulit &amp; Jaringan Penunjang /Skin &amp; Integument</b>	XFA21012	XFB21012
<b>Muskuloskeletal /Musculoskeletal</b>	XFA21013	XFB21013
and		
<b>EBP3KH-2/EBPPD-2</b>	XFA22026	XFB22026

Check all 4 circles.

- b. Year III – confirm **4 modules**,  
i.e., 3 integrated medical science modules

	Subject code for Regular Class	Subject code for International Class
<b>Metabolisme &amp; Endokrin /Metabolic &amp; Endocrine</b>	XFA31018	XFB31018
<b>Reproduksi /Reproduction</b>	XFA31019	XFB31019
<b>Saraf &amp; Jiwa /Neurology &amp; Psychiatry</b>	XFA31020	XFB31020
and <b>EBP3KH-3/EBPPD-3</b>	XFA32027	XFB32027

Check all 4 circles.

- c. Year IV – select **7 modules**, which are

	Subject code for Regular Class	Subject code for International Class
<b>Dasar Penatalaksanaan Pasien/Foundation of Clinical Practice</b>	XFB41027	XFB41027

and **6** clinical practice modules of your choice with the **SAME GROUP CODE**  
(select according to group code letter).

Year IV clinical practice modules	Subject code for Regular Class	Subject code for International Class
<b>Emergensi Medik dan Bedah /Emergency</b>	XFA40029	XFB40029
<b>Oftalmologi /Ophthalmology</b>	XFA40030	XFB40030
<b>Otorinolaringologi /Otorhinolaryngology</b>	XFA40031	XFB40031
<b>Dermatologi dan Venereologi /Skin &amp; Venereal Disease</b>	XFA40032	XFB40032
<b>Psikiatri /Psychiatry</b>	XFA40033	XFB40033
<b>Kardiologi &amp; Bantuan Hidup Lanjut /Cardiology &amp; Advanced Cardiac Life Support</b>	XFA40034	XFB40034
<b>Pulmonologi /Pulmonology</b>	XFA40035	XFB40035
<b>Geriatric /Geriatrics</b>	XFA40036	XFB40036
<b>Neurologi /Neurology</b>	XFA40037	XFB40037
<b>Kedokteran Forensik /Forensic Medicine</b>	XFA40038	XFB40038

Year IV clinical practice modules  
**Anestesiologi**  
**/Anesthesiology**

Subject code for Regular Class  
**XFA40039**

Subject code for International Class  
**XFB40039**

**International Class students** should add 1 module, **Kedokteran Komunitas /Community medicine – Kode MK XFB32024**, making it totally **8 modules**. (select according to group code letter).

Information regarding clinical practice schedule is available in academic calendar (SCeLE or <http://kurfak2005.fk.ui.ac.id/kalender.htm>)  
Please refer to point 10 for further information.

- d. Year V – select 3 clinical practice modules with the **SAME GROUP CODE** (select according to group code number).

Year V clinical practice modules

**Kesehatan Anak & Remaja**  
**Ilmu Penyakit Dalam**  
**Kesehatan Wanita**  
**Ilmu Bedah & ATLS**

Subject code  
(Regular = International Class)

**XGA10001**  
**XGA10002**  
**XGA10003**  
**XGA10004**

Information regarding clinical practice schedule is available in academic calendar (SCeLE or <http://kurfak2005.fk.ui.ac.id/kalender.htm>)  
Please refer to points 10 and 11 for further information.

For the selection of clinical practice modules, make sure you select **ALL** options with the same **GROUP CODE**.

*Example:*

If you are a year IV student who selects the rotation group F, you should check all the circles next to the options of **PK Kardiologi & Bantuan Hidup Lanjut (F)**, **PK Pulmonologi (F)**, **PK Neurologi (F)**, **PK Geriatri (F)**, **PK Kedokteran Forensik (F)**, **PK Anestesi (F)**. **Leave the other options blank.**

5. If you are at least in third year of your study and ready for thesis examination in this semester, you must select the special subject Riset-2/Research-2 (see file Special Guidelines for Research-2 Module Registration). You have to check the circle next to **Riset-2/Research-2**.

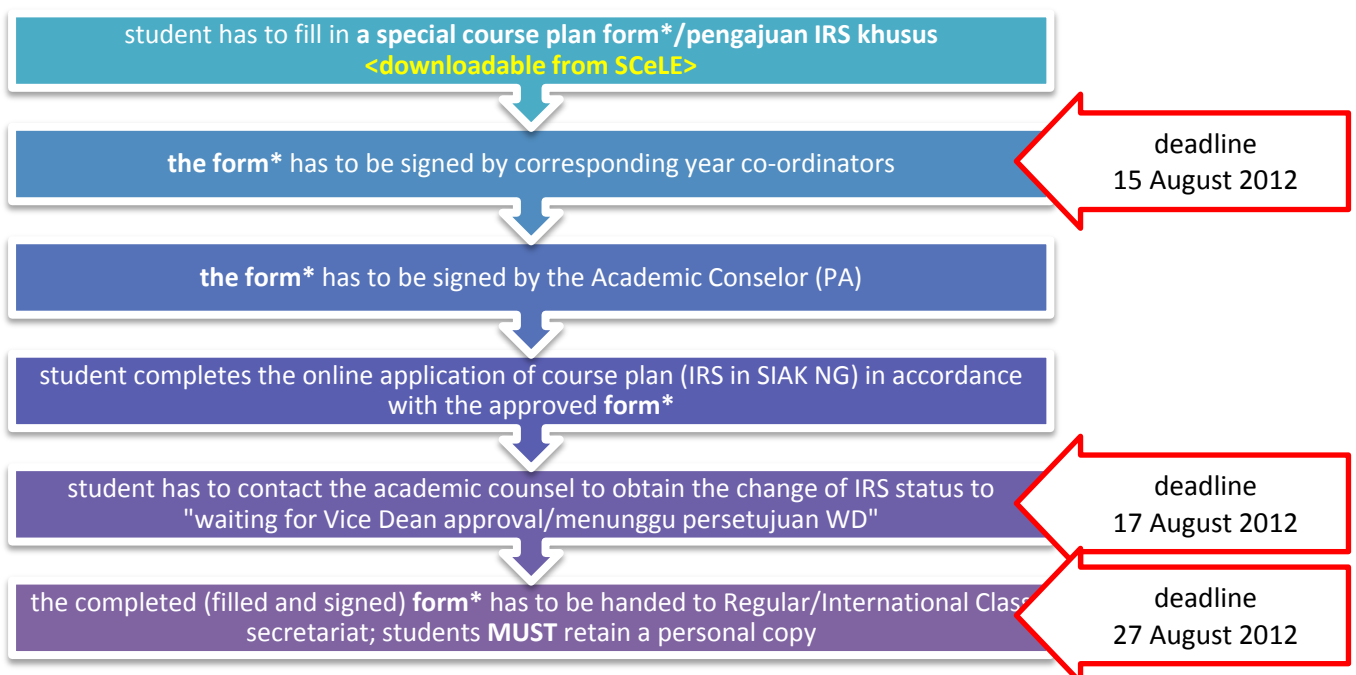
Upon approval of the Course Plan (*Isian Rencana Studi, IRS*) by your Academic Counselor, you must re-access SIAK NG to lodge a counsel application (pengajuan bimbingan) for this module via SIAK NG (under the “Mata Kuliah Spesial/Special Course” tab):

- select the nature of the guidance required – select **thesis (skripsi)**
- fill in the “topic” fields with **your research title in both Bahasa Indonesia and English**
- fill in the “period” field with **the start and end dates of your research**
- select the list of counselors comprising the following faculty members:

- your research supervisor
- Dra. Beti Ernawati Dewi Ph.D
- Dr. Isabella Kurnia Liem M.Biomed., PA., Ph.D

Lodging a counsel application for the thesis this semester must be done before **10 September 2012**. After such date, failed to lodge counsel application for Riset-2/Research-2 module will not be valid and initiate a system-based administration process of E grade.

6. Students with course plan cannot directly approved by academic counselor because of
- exceeding permitted credit taken
  - not following the "common/standard" path because of repeated module/s, took leave of absence, or other reasons in the preceding period
- must follow a certain pathway of finishing course plan as follows:



notes:

Regular Class secretariat: Pusat Administrasi Fakultas at FMUI 3<sup>rd</sup> floor (Mbak Ida/Mas Igo)

International Class secretariat: IASTH 5<sup>th</sup> floor (Mas Awang)

The year co-ordinators are as follows:

**YEAR I**

Coordinator	Sasanthy Kusumaningtyas S.Si, M.Biomed <sasanthy@yahoo.com>	Anatomy Dept
Vice-Coordinator 1	Dr. Estivana Felaza, M.PdKed <estivana_f@yahoo.com>	Medical Education Dept
Vice-Coordinator 2	Dr. Silvia Werdhy Lestari M.Biomed <ceepee_95@yahoo.com>	Biology Dept

**YEAR II**

Coordinator	Dr. Lia Damayanti M.Biomed, SpPA <eldamayanti@yahoo.com>	Histology Dept
Vice-Coordinator 1	Dr. Diyah Eka Andayani M.Gizi, SpGK <d_eka_gz@yahoo.com>	Nutrition Dept

Vice-Coordinator 2 dr. Fifinela Raissa, M.Kes  
<dr.fifinelaraissa@gmail.com> Histology Dept

### YEAR III

Coordinator Dr. Tjahjani Mirawati Sudiro, PhD  
<tjahjani.mirawati@ui.ac.id> Microbiology Dept

Vice-Coordinator 1 Dr. Dewi Selvina Rosdiana, M.Kes  
<dianaroshtp@yahoo.com> Pharmacology Dept

Vice-Coordinator 2 DR. Dr. Primariadewi Rustamadji MM., SpPA  
<primariadewi@yahoo.com> Anatomical Pathology Dept

### YEAR IV

Coordinator Dr. Sri Linuwih Menaldi, SpKK(K)  
<susetyo\_mr@yahoo.com> Dermatovenereology Dept

Vice-Coordinator 1 Dr. Gitayanti Hadisukanto, SpKJ(K)  
<gitahadisukanto@yahoo.com> Psychiatry Dept

Vice-Coordinator 2 Dr. Niken Lestari Poerbonegoro, SpTHT-KL  
<niken\_lp@yahoo.com> ENT Dept

### YEAR V

Coordinator Dr. Wismandari Wisnu, SpPD-KEMD  
<wisma\_slamet@yahoo.com> Internal Medicine Dept

Vice-Coordinator 1 Dr. Dhanasari Vidiawati Sanyoto M.Sc., CM-FM  
<dhanasari.vt@gmail.com> Community Medicine Dept

Vice-Coordinator 2 Dr. Theddeus O.H. Prasetyono SpBP  
<teddyohp@yahoo.com> Surgery Dept

7. All online course registrations in SIAK NG must **receive online approval from the Academic Counselor (PA)**. In the event that the PA is unable to give approval online, the student must obtain written approval signature from the PA on the printed sheet of proof of IRS registration and submit it to the undergraduate academic staff at the Faculty Administration Center located on the 3rd floor of FMUI Building no later than 16 August 2012.
8. All students are **obliged to keep copies of the online registration data file (electronic and printed copies) for personal records**.
9. Although approval from Academic Counselor (*Pembimbing Akademik*, PA) is already obtained, the final list of students enrolled in each subject is determined by the Vice Dean.

### Especially for year IV and V students

10. Year IV and V students who will be selecting clinical practice modules must note that:
  - a. international class students undertaking the KBK 2005 year IV program may only select class A, B or C that will conducted in English
  - b. international class students undertaking the KBK 2005 year V program may only select class 3 that will conducted in English, i.e., the group that will be starting the semester with the **Kesehatan Anak & Remaja/Child & Adolescent Health** clinical practice module.
  - c. schedules for the implementation of year IV and V clinical practice modules can be found at SceLE as well as <<http://kurfak2005.fk.ui.ac.id/kalender.htm>>

Attention: incorrect group selection will result in error in the Course Plan Verification (*Pengecekan IRS*) column.

11. Year V students must note that the selection of class 1, 2, 3 or 4 in this semester will determine the available timeslots to be chosen from for elective modules in the even semester.

Nani Cahyani Sudarsono  
Undergraduate Program Coordinator